

# **Burlington P.T.A. Welcome Meeting Minutes 16<sup>th</sup> Oct 2014**

## **@ The Ship Inn.**

### **Apologies**

Apologies received from: - Claire Steel, Sarah Powell, Lauren Newby and Katie Jones.

Members present: Leila Miller, Alison Conlong, Pam Anderson, Jason Slater,  
Nicola Kirkham, Tonia Coward and Bryony Karasek.

### **Welcome.**

Alison opened the meeting by welcoming our new 'member' Jason to the meeting and explained a bit about how we work. She explained the main purpose for meeting was to discuss the forthcoming autumn/ winter events.

### **Treasurers Report.**

It has been Leila's first full year as treasurer and she presented her Accounts for 2013-14  
The bank is looking healthy with total funds of: £3,534.

Please see attached sheet for details.

### **Minutes**

The minutes from the previous meeting were agreed and signed off.

### **Matters Arising**

With the main focus of tonight's meeting was the disco, we added a couple of names to our volunteer sheet and decided we need a parent call for more offers of help on the night. Alison is buying the drinks from Bookers and Bryony and Tonia to get the other items, a request for hot dogs has gone out in the school letter.

The total raised from Bags2Schools in May was £200. This will be received by school shortly.

The Christmas Fair was discussed, we need to confirm a day and date with Sarah for early December. We were happy with last year's format and we mentioned ideas for stalls; mug decorating, a yucky dip, sand art. We need to meet in early November to finalise plans.

Sarah has ordered Tea Towels and Children's home made Christmas Cards for extra fundraising for Christmas.

Tonia will send out an information letter about 100 Club, Easy-Fundraising and date of the Christmas meeting with a request for help.

### **Planned Events**

Our key events are as follows:

AUTUMN DISCO and CHRISTMAS FAIR.

### **Requests for Money**

£200 requested from school from a Leighton Hall school receipt.

Sarah made a request for the PTA to pay for the buses for the school Panto Christmas trip, we agreed we would ask CGP to fund us some or all the money.

Leila gave Tonia a cheque for £30 to pay back the last two months 100 Club cash prize money.

### **Any other business**

**Jason made a suggestion regarding the way in which the PTA money is used. He wondered if it would be better for parents to pay more for each things currently funded by the PTA and use the fund money to leave a more permanent, useful legacy for children to enjoy in years to come. Alison is going to compile a questionnaire to ask Parent's views on the subject.**

### **Date of next meeting:**

Beginning of November straight after school, date to be announced to discuss the Christmas Fair.

### **Meeting Closed**

8.45pm